



## Client Cover Sheet

Please include this cover sheet with your **Experian Credit Report** and **Bank Letter**.

**Fax to Confidential Fax: 1-888-710-4950 –or–**

**Mail to: Visions International, Post Office Box 14201, Greenville, SC 29610**

Today's Date	
Full Name	
Social Security Number	
Business Name	
Mailing Address	
Mailing City, State, Zip	
Work Phone	(     )
Home Phone	(     )
Mobile Phone	(     )
Fax	(     )
Email (legibly please)	
Legal Formation of Business	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company
Your Percentage Ownership	_____%
Experian Credit Report Included (within 30 days)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Letter Included	<input type="checkbox"/> Yes <input type="checkbox"/> No
Which loan are you applying for?	<input type="checkbox"/> Patriot Express <input type="checkbox"/> Export Express <input type="checkbox"/> Community Express
How did you hear about the SBA SOHO Loan?	

<b>Administration Use Only</b>	
Date Received	
Received by	Staff Initials
Reviewed by	Staff Initials
<b>Contact with Client</b>	
Prequalification Complete	<input type="checkbox"/> Yes <input type="checkbox"/> No    PQ# _____ Date Complete    /    /
Registered for Loan Workshop	<input type="checkbox"/> Yes <input type="checkbox"/> No    Date of Workshop    /    /
Mailed Application	<input type="checkbox"/> Yes <input type="checkbox"/> No    Date Complete    /    / <i>*Staple Tracking Receipt to back of this page</i>
Final Status	<input type="checkbox"/> Funded <input type="checkbox"/> Pending <input type="checkbox"/> Hold <input type="checkbox"/> Denied <input type="checkbox"/> Dead as of Date    /    /
Notes	